

## **JOB DESCRIPTION – HAAQG BOARD CHAIRS**

**Title:** Mentor Program

**Duration of Job:** One Fiscal Year (June to May)

**Average Number of Hours Per Month:** 6

**Last Updated:** 04/2010

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**Description of Committee Function** – please be specific:

- Attends all Board meetings and monthly HAAQG meetings
- Maintain an information table at the monthly HAAQG meetings and at the Quilt Show
- Solicit requests for possible mentor classes/projects from membership  
Seek potential new mentors prior to the beginning of each new quilting season in September and create a roster for classes
- Teach mentor classes or assist others serving as mentor class teachers
- Update yearly the list of people who are currently mentors, asking them if they would continue being in the mentor program prior to the beginning of each new quilting season in September
- Match people who desire to learn a particular skill in quilting with a member who has that skill